

# SITE CONTAMINATION AUDIT SYSTEM

## SPECIALIST TEAM MEMBER DETAILS



**This form is to be used by site contamination auditors accredited pursuant to the *Environment Protection Act 1993* to provide details of their specialist team members, and any changes to their specialist team members which occur during their accreditation term, to the Environment Protection Authority (EPA).**

**This form may also be used by persons submitting an application for accreditation as a site contamination auditor, to support their application.**

### INSTRUCTIONS

It is a condition of every auditor's accreditation that they 'will maintain arrangements enabling him or her to have access, from time to time as necessary in the course of carrying out site contamination audits, to a team of persons, constituted in a manner approved by the EPA, to provide technical expertise in fields outside his or her experience'<sup>1</sup>.

Auditors **must** satisfy themselves regarding the independence of their specialist team members when using them for a specific audit. Conflict of interest provisions and penalties are provided in section 103X of the *Environment Protection Act 1993*. Auditors should also satisfy themselves that team members or team member's employers hold adequate professional indemnity insurance.

Specialist team members should be advised by the auditor of the false or misleading information and reports provisions in the *Environment Protection Act 1993* (sections 103ZB, 119 and 120A).

Details of site contamination auditor specialist team members do not need to be provided to the EPA unless accreditation is granted. However, this information may be provided with the '*Application for accreditation as a site contamination auditor pursuant to the Environment Protection Act 1993*' form if desired, to assist the applicant in addressing the 'specific assessment of competencies', as required in that form.

Please ensure that all sections of the form are completed, requested information and attachments (where necessary) are provided and labelled as indicated.

Please do not modify the form by moving or deleting sections or text, including these instructions.

Please ensure you are using the current version of the form (check the [EPA website](#)).

Refer to the current version of the EPA publication [Guidelines for the site contamination audit system](#), for further information. For any enquiries or questions relating to the site contamination audit system, including requests for editable versions of this form, contact the EPA Site Contamination Branch.

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Completed forms must be submitted digitally to the Site Contamination Branch in pdf format by [email](#) or file transfer.

For any enquiries or questions relating to the site contamination audit system, contact the EPA Site Contamination Branch on:

Telephone: (08) 8204 2004

Email: [EPAsitecontam@sa.gov.au](mailto:EPAsitecontam@sa.gov.au)

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<sup>1</sup> Regulation 54(2)(b) of the *Environment Protection Regulations 2023*.

## SPECIALIST TEAM MEMBER DETAILS

### AUDITOR DETAILS

Auditor's full name:

Auditor accreditation number:

OR, if not an auditor:

Applicant's full name:

### SPECIALIST TEAM MEMBER DETAILS

Please provide the information required in Attachment 1 for each specialist team member.

### CHECKLIST

Please provide the following attachments with this form. Tick the boxes to complete the checklist.

- |  |                              |    |
|--|------------------------------|----|
| • Completed <b>Attachment 1</b> for each nominated team member   | <input type="checkbox"/> YES | NO |
| • Up-to-date copy of a curriculum vitae for each nominated team member ( <b>Attachment 2</b> )                   | <input type="checkbox"/> YES | NO |
| • A signed letter from each nominated team member agreeing to provide specialist support ( <b>Attachment 3</b> ) | YES                          | NO |
| • A digital copy of the whole application, which includes all relevant forms and the attachments, clearly named  | YES                          | NO |

### DECLARATION

I, \_\_\_\_\_ (*name*) declare that the statements made by me in this application are true and correct in every particular.

Signature:

Full name:

Date:

It is an offence under section 119 of the *Environment Protection Act 1993* to make a statement that is false or misleading.

**ATTACHMENT 1**

**SPECIALIST TEAM MEMBER DETAILS**

**Title:**      Mr      Mrs      Ms      Dr      Prof  
                   Other (specify)

**Surname:**

**Full given names:**

**Current employer (company name):**

**Current role:**

**Business address:**

**State:**

**Postcode:**

**Postal address (if different from above):**

**State:**

**Postcode:**

**Business telephone:**

**Business facsimile:**

**Business mobile:**

**Business email:**

**TECHNICAL EXPERTISE**

Please identify below the competencies in which the team member claims expertise:

<b>EPA guideline reference<sup>2</sup></b>	<b>Technical competency</b>	<b>Team member nominated</b>
core <sup>3</sup>	assessment of contaminant exposure pathways	YES    NO
core	site contamination assessment and remediation including management	YES    NO
core	evaluation and interpretation of chemical and analytical data	YES    NO
core	soil sampling design and methodology	YES    NO
core	soil gas sampling design and methodology	YES    NO
core	groundwater sampling design and methodology	YES    NO
core	identification of potential human health and environmental risks	YES    NO
core	quality control/quality assurance procedures	YES    NO

<sup>2</sup> Refer to section 6 of the EPA publication, *Site contamination: Guidelines for the site contamination audit system*. <sup>3</sup> Auditors require extensive experience and a high level of expertise in the core competencies



**PROFESSIONAL CERTIFICATIONS, MEMBERSHIPS AND ASSOCIATIONS**

Please provide in this section details of relevant professional organisations/associations where the specialist holds individual certification or membership.

<b>Professional organisation</b>	<b>Type of membership</b>	<b>Date joined</b>