# SITE CONTAMINATION AUDIT SYSTEM SPECIALIST TEAM MEMBER DETAILS



This form is to be used by site contamination auditors accredited pursuant to the *Environment Protection Act 1993* to provide details of their specialist team members, and any changes to their specialist team members which occur during their accreditation term, to the Environment Protection Authority (EPA).

This form may also be used by persons submitting an application for accreditation as a site contamination auditor, to support their application.

## INSTRUCTIONS

It is a condition of every auditor's accreditation that they 'will maintain arrangements enabling him or her to have access, from time to time as necessary in the course of carrying out site contamination audits, to a team of persons, constituted in a manner approved by the EPA, to provide technical expertise in fields outside his or her experience'<sup>1</sup>.

Auditors **must** satisfy themselves regarding the independence of their specialist team members when using them for a specific audit. Conflict of interest provisions and penalties are provided in section 103X of the *Environment Protection Act 1993*. Auditors should also satisfy themselves that team members or team member's employers hold adequate professional indemnity insurance.

Specialist team members should be advised by the auditor of the false or misleading information and reports provisions in the *Environment Protection Act 1993* (sections 103ZB, 119 and 120A).

Details of site contamination auditor specialist team members do not need to be provided to the EPA unless accreditation is granted. However, this information may be provided with the '*Application for accreditation as a site contamination auditor pursuant to the Environment Protection Act 1993*' form if desired, to assist the applicant in addressing the 'specific assessment of competencies', as required in that form.

Please ensure that all sections of the form are completed, requested information and attachments (where necessary) are provided and labelled as indicated.

Please do not modify the form by moving or deleting sections or text, including these instructions.

Please ensure you are using the current version of the form (check the EPA website).

Refer to the current version of the EPA publication *Guidelines for the site contamination audit system*, for further information. For any enquiries or questions relating to the site contamination audit system, including requests for editable versions of this form, contact the EPA Site Contamination Branch.

Completed forms must be submitted digitally to the Site Contamination Branch in pdf format by email or file transfer.

For any enquiries or questions relating to the site contamination audit system, contact the EPA Site Contamination Branch on:

Telephone: (08) 8204 2004

Email: EPAsitecontam@sa.gov.au

<sup>&</sup>lt;sup>1</sup> Regulation 54(2)(b) of the *Environment Protection Regulations 2023*.

## AUDITOR DETAILS

Auditor's full name:

Auditor accreditation number:

OR, if not an auditor:

Applicant's full name:

#### SPECIALIST TEAM MEMBER DETAILS

Please provide the information required in Attachment 1 for each specialist team member.

#### CHECKLIST

Please provide the following attachments with this form. Tick the boxes to complete the checklist.

•	Completed Attachment 1 for each nominated team member		NO
•	Up-to-date copy of a curriculum vitae for each nominated team member (Attachment 2)		NO
•	A signed letter from each nominated team member agreeing to provide specialist support ( <b>Attachment 3</b> )	YES	NO
•	A digital copy of the whole application, which includes all relevant forms and the attachments, clearly named	YES	NO

## DECLARATION

I, (name) declare that the statements made by me in this application are true and correct in every particular.

Signature:

Full name:

Date:

It is an offence under section 119 of the *Environment Protection Act* 1993 to make a statement that is false or misleading.

ATTACHMENT 1
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SPECIALIST TEAM MEMBER DETAILS						
Title:	Mr Other (s	Mrs pecify)	Ms	Dr	Prof	
Surname:						
Full given r	names:					
Current employer (company name):						
Current role:						
Business address:						
	:	State:				Postcode:
Postal address (if different from above):						
	:	State:				Postcode:
Business telephone:						
Business facsimile:						
Business mobile:						
Business email:						

## TECHNICAL EXPERTISE

Please identify below the competencies in which the team member claims expertise:

EPA guideline reference <sup>2</sup>	Technical competency	Team member nominated	
core <sup>3</sup>	e <sup>3</sup> assessment of contaminant exposure pathways		NO
core	site contamination assessment and remediation including management		NO
core	evaluation and interpretation of chemical and analytical data	YES	NO
core	soil sampling design and methodology	YES	NO
core	soil gas sampling design and methodology		NO
core	groundwater sampling design and methodology	YES	NO
core	e identification of potential human health and environmental risks		NO
core	quality control/quality assurance procedures	YES	NO

<sup>2</sup> Refer to section 6 of the EPA publication, Site contamination: Guidelines for the site contamination audit

system. <sup>3</sup> Auditors require extensive experience and a high level of expertise in the core competencies

EPA guideline reference <sup>2</sup>			Team member nominated	
core	risk communication		NO	
other <sup>4</sup>	air quality (volatile emissions and dust) assessment relating to site contamination	☐ YES	NO	
other	assessment of impacts on groundwater from site contamination		NO	
other	contaminant fate and transport		NO	
other	ther environmental chemistry		NO	
other	her environmental sampling		NO	
other	environmental toxicology	□ YES	NO	
other	geology	☐ YES	NO	
other	human health and ecological risk assessment relating to site contamination	☐ YES	NO	
other	human toxicology	🗌 YES	NO	
other	hydrogeology	☐ YES	NO	
other	identification of contaminants of concern from past industrial land uses	☐ YES	NO	
other	work health and safety relating to site contamination	☐ YES	NO	
other	remediation technologies and geo-technology	☐ YES	NO	
other	soil science	☐ YES	NO	
other	er statutory and environmental planning		NO	

#### QUALIFICATIONS AND PROFESSIONAL STATUS

Please identify the qualifications held by the specialist relevant to and supporting the above nominated competencies (including if the person is accredited as a site contamination auditor or holds an equivalent occupation in another State or Territory):

Is the specialist actively working in the field(s) of the nominated competency(ies)? YES NO

If the answer to the above question is 'no', please provide details supporting the currency of the team member's knowledge and experience.

<sup>&</sup>lt;sup>4</sup> Auditors require a high level of expertise and demonstrated experience in at least five of the other competencies, and otherwise, basic proficiency and proven theoretical and practical knowledge in the remaining competencies and demonstration of how all of the remaining competencies will be addressed to a high level of expertise in the conduct of an audit

# PROFESSIONAL CERTIFICATIONS, MEMBERSHIPS AND ASSOCIATIONS

Please provide in this section details of relevant professional organisations/associations where the specialist holds individual certification or membership.

Professional organisation	Type of membership	Date joined