



New Exemption Application

Section 38 Environment Protection Act 1993

Send completed application to

The Licensing Team
 Environment Protection Authority
 GPO Box 2607 ADELAIDE SA 5001

Enquiries

Freecall (outside metro): 1800 623 445
 Tel: (08) 8204 2058
 Email: epalicensing@sa.gov.au
 Website: www.epa.sa.gov.au

If you are unsure of the requirements of this application, contact the Licensing Team on (08) 8204 2058.

Preamble

The EPA is South Australia’s environmental regulator.

Our environmental goals are:

- ✓ Good quality land
- ✓ Good quality water
- ✓ Good quality air
- ✓ Safe use of radiation
- ✓ Protection from unacceptable noise
- ✓ Sustainable use of resources

Responsible management of prescribed activities through environmental authorisations is integral to achieving our goals.

This form is an application to exceed prescribed standards administered by the EPA. A separate application form is to be completed for each site.

This form must be completed in full and signed (on the back page) by an authorised person.

A FEE OF \$1053.50 MUST BE SUBMITTED WITH THIS FORM TO ENABLE YOUR APPLICATION TO BE PROCESSED. This fee value is current to 30 June 2025.

Note: A maximum penalty of up to \$60 000 applies for providing false or misleading information.

PART A: APPLICATION SECTION 1

1.1 Does this application for an exemption relate to premises that already have an EPA licence?

- Yes State your EPA Licence No. _____
Go to 1.6
- No **Go to 1.2**

1.2 Are you (please tick ONE)

- Body corporate or company (has an ACN)?
- Natural person(s)?
- Statutory body (created by legislation)?
- Incorporated association (created by legislation)?

NB: Licences can only be issued to a legal entity – not a Trading or Business Name (which has an ABN).

1.3 Full name of applicant(s) to hold exemption (the name(s) to appear on the licence)

Do you have a Trading or Business name?

1.4 Body corporate or company details (if applicable)

ACN: _____

Address of registered office:

Postcode: _____

1.5 Postal address for all correspondence

Postcode: _____

Email: _____

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1.6 Who is authorised to act on behalf of the applicant for the exemption?

a. Contact name: _____

Position: _____

Tel: _____

Email: _____

b. Contact name: _____

Position: _____

Tel: _____

Email: _____

c. Contact name: _____

Position: _____

Tel: _____

Email: _____

(if not enough room, please add additional people in Section 3)

1.7 Contact person for enquiries relating to this application

Contact name: _____

Position: _____

Tel: _____

Email: _____

Site Location Information

1.8 Address of site(s) where activity will take place

Site address: _____

Postcode _____

Current Certificate of Title numbers _____

* Please provide a detailed site map (required for mandatory validation of activity location).

1.9 Do you have any approvals such as Development Consent, indentures or mining leases, to occupy the land?

Yes No

If Yes, supply details and attach copies of approvals etc.

1.10 Does the Applicant(s) own the Site?

Yes No

If No, from whom is the site leased or rented?

SECTION 2:

Activity and Emission Details

2.1 For what reason or purpose is this exemption sought?

Please provide detailed information.

2.2 Briefly describe the nature of the emission

(e.g. water, noise, air, waste – provide detailed information)

2.3 What is the duration sought for this Exemption?

one day one week one month

other (specify) _____

Explanation:

2.4 Do you have an Environmental Improvement Programme (EIP) approved by the EPA?

Yes No

If Yes, please provide details:

2.5 Will you have an Environment Management System that addresses site operations, e.g. ISO 14001?

Yes No

If Yes, please provide details:

SECTION 3: General Details

3.1 Has the applicant or a director ever contravened this Act or has held an environmental authorisation or other authority that has been cancelled or suspended under this Act or any other environmental legislation in Australia?

Yes No

3.2 If the applicant is a body corporate: Has the applicant or a director of the body corporate ever contravened this Act or has held an environmental authorisation or other authority that has been cancelled or suspended under this Act or any other environmental legislation in Australia?

Yes No

3.3 Has the applicant been the director of another body corporate that has contravened this Act or has held an environmental authorisation or other authority that has been cancelled or suspended under this Act or any other environmental legislation in Australia?

Yes No

If Yes, attach full details of the law contravened and the person(s) who committed the contravention (e.g. who, which Act or regulation, date of contravention, any penalty imposed, etc.).

Additional Information

ATTACHMENTS

Your application cannot be processed until the relevant information has been provided as listed below.
Please tick the attachments you have supplied.

- For Bodies Corporate – ASIC registered or historical company extract.
- Development Consent Notice or planning approval in full (including applicable conditions).
- Copy of Certificate(s) of Title for the site.
- Site map – detail area(s) relevant to the exemption.
- Management Plan/Impact Statement.
- Other (include supporting documentation).

PART B: PAYMENT

Application fee

A fee of \$1053.50 must be submitted with this form to enable your Application to be processed.
This fee value is current to 30 June 2025.

Payment by mail

Make cheques or money orders payable to Environment Protection Authority and crossed 'Not Negotiable'.
Do not include bank notes or coins.

Mail your payment to: Environment Protection Authority GPO Box 2607 ADELAIDE SA 5001

Payment by card

- Visa
- Mastercard

Card number CVV (last 3 digits)

Expiry date

Cardholder's name

Cardholder's signature

Amount of card payment \$

Should your application be granted, an invoice for payment of the annual or once-off exemption fee will be sent to you.
This invoice will also include a public notices advertising fee - *Regulation 25(2)*.

DECLARATION

If the applicant is:

1. A company, body corporate or proprietary company the following must sign this declaration:

- a director and/or the company secretary and/or a person appointed as a responsible officer.

2. A natural person(s):

- each person or a person legally authorised by the applicant must sign this declaration.

3. A statutory body:

- a person whom the Minister has authorised must sign this declaration.

4. An incorporated association:

- a person(s) who is authorised under the rules of that association.

For government departments that do not involve a statutory body, the Minister or a person whom the Minister has authorised must sign this declaration.

For joint applications, all parties must sign this declaration.

I/we hereby declare that the information provided in this application and accompanying documents, to the best of my knowledge, is true and correct.

a. Name

Signature

Position of signatory

Date

b. Name

Signature

Position of signatory

Date

c. Name

Signature

Position of signatory

Date

Note that a maximum penalty of up to \$60 000 applies for providing false or misleading information.



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