SA EPA
2004 NPI UPDATE

NPI in South Australia

During the last reporting period, 2002-03, the SA NPI Team received 342 reports from facilities above threshold. That's a 35% increase from 2001-02. This year we are looking to further increase that number by getting non-reporters on board. Let us know if you are aware of any facilities that should be reporting!

Reporting Electronically

The SA NPI Team prefer NPI reports to be submitted electronically via the National Reporting Tool (NRT) as this reduces the possibility of transfer errors.

To get more information on the NRT or to register, log on to the Industry Reporters section of the SA NPI web site at: *www.epa.sa.gov.au/npi.html*.

To assist you with NRT reporting, some NRT help sheets have recently been added to this site, including:

1. About the National Reporting Tool
2. Installing the NRT
3. Creating an NPI report for a facility
4. Importing emission values from Excel into the NRT
5. Viewing and printing reports from the NRT
6. Using the Combustion Database
7. Exporting from the NRT.

Remember: to access the NRT you need both the software (downloaded from the NPI web site) and the support file (e-mailed to you at the end of the reporting period).

Document Updates

The NPI manuals and handbook are being assessed and updated. Please note that the following manuals have been recently updated:

- Fossil Fuel Electric Power Generation Manual (Version 2.0)
- NPI Guide (Version 2.17)
- Combustion Engines (Version 2.3)
- Total Volatile Organic Compounds (Version 2.3)
- Chemical (Inorganic Industrial) Manufacturing (Version 2.0)
- Fuel and Organic Liquid Storage (Version 2.3)
- Phosphate Manufacturing (Version 2.0)
- Ammonium Sulphate Manufacturing (Version 2.0)
- Urea Manufacturing (Version 2.0)
- Synthetic Ammonia Manufacturing (Version 2.0).

These can be viewed on the NPI web site at: *www.npi.gov.au/handbooks/approved_handbooks/index.html*.

Thanks to those who have provided comments on the manuals. Manuals currently under review, with updated versions available soon, include:

- Glass Manufacturing Handbook
- Combustion in Boilers.

A new definition of total VOCs is on the News page: *www.npi.gov.au/news/index.html*.

Common Reporting Problems

Please check your reports carefully to ensure they are correct before submission. One of the most common errors is incorrect units, which can lead to a thousandfold discrepancy between years. We recommend that you review and compare your submission with previous ones. Include an explanation for any large variations with the submission.

If you use the paper form to report, please ensure that all sections are complete. Your reports cannot be processed until all facility information is available, including ANZSIC codes, facility location coordinates, ABN/ACN and address details.

If you are having difficulty with any of these the following information and web sites may be of some assistance:

- List of ANZSIC Codes at *www.npi.gov.au/database/anzsic-code-list.html* or *www.business.gov.au/BEP2002/*.

- Determine facility location coordinates through the make-a-map function on the NPI web site *www.npi.gov.au*. Zoom in on the area around your facility until you are at a level where you can hold the mouse over the facility location. The latitudes and longitudes appear at the bottom of the screen.

- Search ABN/ACN numbers at *www.search.asic.gov.au/gns001.html*.

- Ensure that the registered address is consistent with the address that appears on the ABN/ACN web sites. Ensure that the facility address is not a post office box address.

Next Reporting Period

Thank you to those calendar-year reporters who have already submitted their NPI reports for this year.

A reminder to the financial year reporters that your NPI reports are due on **30 September 2004**.

The NPI team is looking for industries that have been proactive in reducing their emissions. If you have an example of a reduction in emissions through cleaner production or better production processes, please contact us.

Who Can I Contact for Help?

If you need any assistance with the NPI, please contact the SA NPI Team by:

Telephone: 8204 9095

Fax: 8204 2107

E-mail: *npi@epa.sa.gov.au*

Post: NPI Team
SA EPA
GPO Box 2607
ADELAIDE SA 5001

Number of Reporters in SA